

# Nkanyezi Ntuli

Procurement Manager | Contract and Supplier Management | Procurement Governance and Compliance  
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## About me

Procurement Manager with 7+ years of experience leading the end-to-end procurement lifecycle, tender processes and contract management across high-pressure, multi-site environments. Backed by a BCom in Accounting and Finance, I approach complex supply chains with a financial lens: driving cost savings, managing payment risk, and linking spend analysis directly to procurement governance and business outcomes.

I coordinate procurement between head office and demanding site-level operations, where supply coverage, operational efficiency and tight budget control are critical. I design and run structured digital systems that close cost leakages, enforce compliance reviews, keep contract registers audit-ready and hold suppliers accountable.

## Core skills

- End-to-end tender lifecycle management
- Contract lifecycle management and governance
- Capital equipment and asset sourcing
- Supplier performance and SLA accountability
- Spend analysis and cost-saving initiatives
- Risk identification and contract mitigation
- Contract negotiation, drafting and execution
- Head office and site-level operational coordination
- Procurement intelligence and spend analytics
- Budget tracking and commercial controls
- Procurement systems design and automation
- B-BBEE and preferential procurement

**Systems:** SAP, Pastel, Odoo, Google Apps Script, advanced Excel and financial data modelling

## Professional experience

**Procurement Manager | Click Learning** May 2026 to present  
Eastern Cape, Mpumalanga, Gauteng, Western Cape

Full operational ownership of a multi-million-rand procurement portfolio across fast-moving, multi-province sites, coordinating head office and site operations to drive contract compliance, supplier accountability and uninterrupted supply coverage.

### Procurement and contract management

- Manage a portfolio of 100+ monthly active orders across the full procurement lifecycle, from tender sourcing and contract award through to delivery verification and payment compliance.
- Developed and maintain an automated procurement tracking system giving real-time visibility of contract milestones, order status and supplier performance, so delays are caught before they affect site operations or project delivery.
- Lead supplier negotiations and contract administration, including drafting, reviewing, implementing and managing supplier agreements to keep them commercially sound, compliant and within budget.

### Supplier and stakeholder management

- Designed and implemented a supplier performance scorecard tracking delivery performance, fulfilment accuracy and compliance, backed by a formal corrective action process.
- Coordinate procurement across finance, infrastructure and operations teams to keep 4,000+ operational sites in supply.
- Act as the main liaison between internal and external stakeholders. Manage and support junior procurement staff, setting clear performance targets for the team.

### **Procurement governance, risk and reporting**

- Manage procurement risk across the function by conducting supplier due diligence, maintaining contract registers, monitoring spend against approved budgets, enforcing approval controls and running regular compliance reviews, so unauthorised spend, supplier dependency and regulatory gaps are contained before they become liabilities.
- Use automation to turn raw procurement data into management reports covering spend analysis, contract performance, supplier compliance and outstanding obligations, replacing manual reporting and keeping management on current figures.
- Monitor supplier relationships and procurement decisions for conflicts of interest by checking supplier selection against competitive quoting records, reviewing approval authorities and verifying policy compliance at every stage.

### **Procurement Optimisation Consultant | Finara Consulting**

Jan 2025 to Apr 2026

Gauteng, North West, Northern Cape

Led client consultations to diagnose supply chain leakages, then designed and deployed digital procurement solutions, governance workflows and automated risk controls across heavy industry, logistics and mining-related operations.

### **Procurement processes, controls and policy**

- Optimised multi-site procurement processes and engineering stock controls, deploying standardised workflows that restored operational efficiency and commercial governance across complex site environments.
- Overhauled and digitised site procurement policies and approval pathways, tightening governance across hundreds of monthly transactions to close off unauthorised spend.
- Resolved systemic delays across bulk logistics and inventory operations by implementing automated tracking tools and real-time dashboards, improving supply visibility and reducing supply interruption risk.

### **Contract lifecycle and supplier performance**

- Reviewed contract lifecycle activities and heavy equipment tender processes to identify supplier concentration risk, developing centralised digital contract management that strengthened supplier accountability and contract governance.
- Developed requirements for automated spend analysis and procurement intelligence tools, giving commercial teams the evidence to challenge vendor pricing and enforce supplier performance against SLAs.
- Analysed manual supplier onboarding and vendor vetting to design structured digital sourcing workflows, strengthening due diligence during large-scale tenders.
- Supported client procurement staff through system transitions with hands-on training on digital vetting and compliance workflows.

### **Procurement governance and budget controls**

- Investigated legacy budget controls and manual approval trails to pinpoint financial leakages, designing verification rules for the development team to build into client systems.
- Identified multi-million-rand cost optimisation opportunities through spend analysis, pricing reviews and supplier benchmarking, and developed real-time procurement analytics for management decision-making.
- Conducted compliance reviews of client documentation systems and designed a secure, automated archiving set-up so all procurement documents and supplier records stay complete and audit-ready.

### **Regional Operations and Procurement Manager | Clinipro**

Oct 2021 to Jan 2025

Free State, Gauteng, Mpumalanga, Limpopo, Western Cape, Eastern Cape

Managed a high-volume, multi-province procurement portfolio focused on capital equipment and specialised machinery, across 300+ public and private hospitals and 1,000+ clinics.

### **Capital equipment procurement and tenders**

- Managed the full procurement and contract lifecycle for high-value specialised machinery and capital equipment across 300+ hospitals and 1,000+ clinics, running end-to-end tender processes.
- Led contract negotiations and supplier sourcing with international and local machinery manufacturers, drafting and implementing supplier agreements that cut acquisition costs while keeping supply continuous.

- Analysed complex pricing structures and multi-million-rand supplier proposals, securing contract terms that reduced capital expenditure across all provinces.
- Kept all high-value acquisitions and tenders compliant with corporate policy and legal requirements, with risk checks built into contract execution.
- Challenged and negotiated supplier proposals for specialised engineering equipment upgrades, benchmarking vendor pricing against market data while maintaining full supply coverage.

#### **Multi-site logistics and supplier accountability**

- Coordinated procurement across multiple provinces at once, aligning purchasing timelines with regional demand to keep 1,300+ public and private facilities in service.
- Ran supplier performance monitoring, SLA management and compliance reviews on high-value asset vendors, enforcing corrective action on contract breaches.
- Optimised international and domestic logistics for heavy equipment transport and installation, heading off shipping and customs disruptions before they reached site timelines.
- Led and supported procurement staff across all provinces through large purchasing cycles, tracking supplier commitments and keeping the team aligned.

#### **Procurement governance and budget controls**

- Enforced procurement governance across hundreds of millions in expenditure, introducing mandatory written motivations and approval controls that eliminated unauthorised spending.
- Tracked multi-province procurement budgets against actual spend to catch variances early, and prepared expenditure, stock movement and compliance reports for senior executives.
- Maintained accurate contract registers and supplier records, verifying invoices through 3-way match controls to keep the whole procurement cycle audit-ready.

### **Operations and Procurement Coordinator | Gap Draught**

Jan 2019 to Oct 2021

South Africa and SADC

Ran cross-border technical procurement and multi-site logistics for IoT monitoring systems, keeping field technicians equipped across South Africa and four neighbouring SADC countries.

#### **Technical procurement and cross-border sourcing**

- Managed procurement and stock control for specialised imported technical components and hardware, keeping stock available across multiple cross-border service sites.
- Tracked and expedited international import orders from placement to delivery, working with global suppliers and freight forwarders to resolve customs and shipping delays.
- Analysed usage rates, lead times and supplier performance to plan reorder cycles, preventing parts shortages while keeping warehousing and overstocking costs down.

#### **Site-level operations and supply coordination**

- Matched technician schedules to supplier delivery timelines so hardware arrived on site before teams deployed.
- Served as the main operational link between clients, field technicians and suppliers, resolving delivery disruptions day to day.
- Handled cross-border logistics and stock allocation as services expanded into Lesotho, Botswana, Namibia and Mozambique.

#### **Commercial governance and account administration**

- Monitored SLA compliance, service records and account activity across high-value client locations, flagging billing discrepancies and managing their resolution.
- Ran routine variance analysis on performance data across client sites, identifying bottlenecks and putting corrective actions in place before service delivery was affected.
- Prepared procurement, stock movement and cost variance reports for senior management, used in regional operational planning.

## **Education**

**BCom Accounting and Finance, University of Johannesburg**

2016 to 2018